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NOTIFICATIONS BY GOVERNMENT

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NOTIFICATIONS BY GOVERNMENT

HOME DEPARTMENT

Amendments to the Special Rules for the Tamil Nadu Police Service.

[G.O. Ms. No. 440, Home (Police-2), 20th August 2019, ஆவணி 3, விகாரி, திருவள்ளூர் ஆண்டு-2050.]

No. SRO B-59/2019.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu, hereby makes the following amendments to the Special Rules for the Tamil Nadu Police Service (Section 22 in Volume II of Tamil Nadu Services Manual, 2016).

2. The amendments hereby made shall be deemed to have come into force with effect on and from the 1st April 1980.

AMENDMENTS

In the said Special Rules, in rule 4,-

(1) in the sub-rule (C), in clause (ii), the following clause shall be substituted, namely,-

"(ii) he is the holder of a Secondary School Leaving Certificate eligible for College Course of study under the old stream or Higher Secondary Course Certificate eligible for college course of study."

2) in sub-rule (D), for clause (ii), the following clause shall be substituted, namely:-

"(ii) he is the holder of a Secondary School Leaving Certificate eligible for College Course of study under the old stream or Higher Secondary Course Certificate eligible for College Course of study:"

NIRANJAN MARDI,
Additional Chief Secretary to Government.

PERSONNEL AND ADMINISTRATIVE REFORMS DEPARTMENT

Special Rules for the Tamil Nadu Administrative Training Service.

[G.O. Ms. No. 119, Personnel and Administrative Reforms (Training-I), 14th August 2019,
ஆணி 29, விகாரி, திருவள்ளூர் ஆண்டு-2050.]

No. SRO B-60/2019.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supercession of the rules issued with Personnel and Administrative Reforms Department's Notification No.SRO B-399/80 published at page 429 of Part III Section 1 (b) of the *Tamil Nadu Government Gazette* dated 13.08.1980, SRO B-130/80 published at page 145 of Part III Section 1(b) of the *Tamil Nadu Government Gazette* dated 12.03.1980 and Notification Nos.SRO B-297/79 published at page 371 of Part III—Section 1(b) of the *Tamil Nadu Government Gazette*, dated 13.06.1979, SRO B-207/79 published at page 255 of Part III—Section 1 (b) of the *Tamil Nadu Government Gazette*, dated 02.05.1979, SRO B-299/79 published at page 372 of Part III—Section 1 (b) of the *Tamil Nadu Government Gazette*, dated 12.03.1980 the Governor of Tamil Nadu hereby makes the following Special Rules for the Tamil Nadu Administrative Training Service (Section 53 in Vol.II of the Tamil Nadu Service Manual).

2. (a) These rules may be called as Tamil Nadu Administrative Training Service Rules.

(b) They shall come into force on the 14th day of August 2019.

RULES

1. *Constitution*.- The service shall consist of the following classes and categories namely:-

Class-I

Principal, Civil Service Training Institute, Bhavanisagar

Class-II

Vice-Principal, Civil Service Training Institute, Bhavanisagar

Class-III

Lecturer (Law)

Class-IV**Category 1** - Lecturer (Accounts)**Category 2**- Lecturer (Revenue)**Category 3** - Lecturer (Development)

2. Appointment.- Appointment to the classes and categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

<i>Class and category</i> (1)	<i>Method of Appointment</i> (2)
Class-I Principal	By recruitment by transfer or deputation from among the holders of the post of District Revenue Officer in Category-1 of the Tamil Nadu Civil Service
Class-II Vice-Principal	By recruitment by transfer from among the holders of the post of (i) Joint Director in Category-1 of Class IA in the Tamil Nadu Treasuries and Accounts Service; (or) (ii) Deputy Secretary to Government Finance Department in Class XII - A in the Tamil Nadu General Service;
Class-III Lecturer (Law)	(i) By recruitment by transfer or deputation from the category of Section Officers in the Law Department of Secretariat in category-3 in class-XII of the Tamil Nadu General Service. (or) (ii) By recruitment by transfer or deputation from any other service (or) (iii) By direct recruitment through Tamil Nadu Public Service Commission.
Class-IV Category-1 Lecturer (Accounts)	By recruitment by transfer or deputation from the category of Accounts Officer in Class-III in the Tamil Nadu Treasuries and Accounts Service
Category-2 Lecturer (Revenue)	By recruitment by transfer or deputation from among the holders of the post of Deputy Collector in Category-2 of the Tamil Nadu Civil Service
Category-3 Lecturer (Development)	By recruitment by transfer or deputation from among the holders of the post of Assistant Director of Rural Development (Panchayat) or (Audit) in Category-4 in the Tamil Nadu Panchayat Development Service.

3. Appointing Authority.- (a) The appointing authority for all the posts under class-I,II and III shall be the Government.

(b) In respect of categories under class IV the Director General of Training shall be the appointing authority.

4. Qualification.- (a) Age.- No person shall be eligible for appointment to the post of Lecturer (Law) in Class III by direct recruitment if he has completed or will complete 30 years of age on the 1st day of July of the year in which vacancy is notified.

(b) Other qualification.- No person shall be eligible for appointment to the post of Lecturer (Law) in class-III, by the methods specified in column (1) of the table below, unless he possesses the qualifications specified in the corresponding entries in column (2) thereof:-

TABLE

<i>Method of appointment</i> (1)	<i>Qualification</i> (2)
(i) Direct Recruitment	Must possess a M.L. Degree or a B.L. Degree in first class of any recognized University: <i>Provided that other things being equal, preference shall be given to those who possess M.L. degree in Jurisprudence or criminal Law.</i>
(ii) By recruitment by transfer from any other service	(i) Must possess a M.L. Degree or a B.L. Degree in first class of any recognized University. (ii) Experience for a period of two years as Lecturer in any Government institutions.

5. Probation.- Every person appointed to the post of Lecturer (Law) under class-III by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

Provided that every person appointed to the post by recruitment by transfer shall, from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

6. Unit of Operation.- The Office of the Director General of Training, Civil Service Training Institute, A&B Wing Foundational Course Training Institute, All India Civil Services Coaching Centre and Competitive Examinations Coaching Centre functioning under the administrative control of Director General of Training shall be constituted under One Unit of Operation. Transfers and postings in respect of categories under all Classes except Class-I, among such units shall be made by the Director General of Training.

7. Savings:- Nothing contained in these rules shall adversely affect any person holding any of the posts under these rules on the date of coming into force of these rules.

Special Rules for the Tamil Nadu Administrative Training Subordinate Service.

[G.O. Ms. No. 120, Personnel and Administrative Reforms (Training-I), 14th August 2019,
ஆணி 29, விகாரி, திருவள்ளூர் ஆண்டு-2050.]

No. SRO B-61/2019.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India supercession of the rules issued with Personnel and Administrative Reforms Department's Notification Nos.SRO B-300/79 published at page 372 of Part III—Section 1 (b) of the *Tamil Nadu Government Gazette* dated 13.06.1979, SRO B-63/2015 published at page 91 of Part III—Section 1 (b) of the *Tamil Nadu Government Gazette* dated 29.07.2015, SRO B-137/85 published at page 145 of Part III—Section 1 (b) of the *Tamil Nadu Government Gazette* dated 03.04.1985, SRO B-300/79 published at page 373 of Part III—Section 1 (b) of the *Tamil Nadu Government Gazette* dated 13.06.1979, SRO B-138/85 published at page 146 of Part III—Section 1(b) of the *Tamil Nadu Government Gazette*, dated 03.04.1985 and SRO B-410/82 published at pages 424-425 of Part III-Section 1 (b) of the *Tamil Nadu Government Gazette* dated 27.10.1982 the Governor of Tamil Nadu hereby makes the following Special Rules for the Tamil Nadu Administrative Training Subordinate Service (Section 62 in Vol. III of the Tamil Nadu Service Manual).

2. (a) These rules may be called as Tamil Nadu Administrative Training Subordinate Service Rules.
- (b) They shall come into force on the 14th day of August 2019.

RULES

1. Constitution.- The service shall consist of the following classes and categories namely:-

Class -I

- | | |
|------------|---|
| Category 1 | Physical Training Instructor / Instructress |
| Category 2 | Junior Computer Lecturer |
| Category 3 | Librarian |

Class - II

- Category 1 Van / Jeep Driver
 Category 2 Electrician
 Category 3 Head Cook
 Category 4 Record Clerk

2. Method of Appointment.- Appointment to the classes and categories specified in column (1) of the table below shall be made by the methods specified in the corresponding entries in column (2) thereof:-

TABLE

<i>Class and Category</i> (1)	<i>Method of Appointment</i> (2)
Class - I	1) Direct Recruitment
Category 1 Physical Training Instructors / Instructress	(or) 2) By recruitment by transfer or deputation from among the holders of category-3 in class III of Tamil Nadu Educational Subordinate Service "B" wing.
Category 2 Junior Computer Lecturer	1) Direct Recruitment (or) 2) By recruitment by transfer or deputation from any other service.
Category 3 Librarian	1) By Direct Recruitment. (or) 2) By transfer from any other category (or) 3) By recruitment by transfer or deputation from any other service.
Class - II	1) Direct Recruitment
Category 1 Van / Jeep Driver	(or) 2) By transfer from any other class or category (or) 3) By recruitment by transfer or deputation from any other service
Category 2 Electrician	1) By Direct Recruitment (or) 2) By transfer from any other category (or) 2) By recruitment by transfer or deputation from any other service.
Category 3 Head Cook	1) By Direct Recruitment. (or) 2) By transfer from any other class (or) 3) By recruitment by transfer or deputation from any other category or service.
Category 4 Record Clerk	1) By Direct Recruitment (or) 2) By recruitment by transfer from any other service.

3. Appointing Authority.- (a) The Director General of Training. shall be the appointing authority for all the categories in Class-I,

(b) The Principal or Head of the Institution concerned shall be the appointing authority for all the categories in Class-II.

4. Qualification.- (a) Age.- No person shall be eligible for appointment to the posts in Class-I and Class-II mentioned in the Table below by direct recruitment, if he has completed or will complete the age of 30 years on the 1st day of July of the year in which vacancy is notified.

(b) Other Qualifications.- No person shall be eligible for appointment to the posts specified in column (1) of the Table below, by the methods specified in column (2), unless he possesses the qualifications specified in the corresponding entries in column (3) thereof:-

<i>Name of the Post</i> (1)	<i>Method of Appointment</i> (2)	<i>Qualification</i> (3)
Class-I Category-1 Physical Training Instructor / Instructress	Direct Recruitment / by Recruitment by Transfer / by deputation	(i) A Bachelor Degree in Physical Education (or) (ii) A Bachelor Degree in Physical Education and Sports (B.P.E.S) (or) (iii) A qualification equivalent thereof from any University recognized by the UGC. (or) (iv) Pass in pre-University or Higher Secondary or Teachers School Leaving Certificate (Secondary Grade or Senior basic) and Government Teachers Certificate of Higher Grade in Physical Education.
Category-2 Junior Computer Lecturer	Direct Recruitment / by Recruitment by Transfer / by deputation	Must possess a M.Sc. (Computer Science (or) MCA Degree
Category-3 Libraian	Direct Recruitment / by Recruitment by Transfer / by deputation	(i) A pass in the SSLC Examination (ii) A Certificate or Diploma in Librarianship (or) Bachelor of Library & Information Science.
Class-II Category-1 Van / Jeep Driver	Direct Recruitment / by Recruitment by Transfer / by deputation	(i) Must possess a current driving license issued by the competent Transport Authority under the Motor Vehicle Act. (ii) Must possess experience in driving motor vehicles preferably a van, jeep or heavy vehicle for a period of not less than two years. (iii) Must possess an elementary knowledge of general mechanism in Automobiles. (iv) Must possess a first aid certificate (v) Must possess clear eyesight and (vi) Must have passed VIII standard or its equivalent in a school recognized under the Tamil Nadu Educational Rules

Name of the Post (1)	Method of Appointment (2)	Qualification (3)
Category-2 Electrician	Direct Recruitment / by Recruitment by Transfer / by deputation	(i) Must have passed SSLC (10th Standard) (ii) Must have National Trade Certificate in Electrician issued by National Council for Vocational Training (iii) Must have a license in wiring.
Category-3 Head Cook	Direct Recruitment / by Recruitment by Transfer / by deputation	(i) Must have passed VIII std. (ii) Must have practical Experience for a period of not less than one year in a hostel attached to an institution recognized by the Government of Tamil Nadu or in a Government College hostel or in any Educational institution recognized by the Government of Tamil Nadu.
Category-4 Record Clerk	by direct Recruitment	(i) Must not have completed 35 years of age in the case of candidates belonging to Scheduled Castes and Scheduled Tribes and 30 years of age in the case of others; and (ii) Must possess a completed S.S.L.C.
	by Recruitment by Transfer	(i) Must have passed the III Form in a recognized Secondary School or must possess the Indian Army I class certificate of Education or the Indian Army III class English Certificate. (ii) Must have completed three years of service as Basic Servant.

5. Probation:- Every person appointed to the posts by direct recruitment shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years

Provided that every person appointed to the post by recruitment by transfer shall, from the date on which he joins duty be on probation for a total period of one year on duty within a continuous period of two years.

6. Unit of Operation.- The Training Institutions, viz., Civil Service Training Institute, A&B Wing Foundational Course Training Institute and Coaching Centres, viz., All India Civil Services Coaching Centre, Competitive Examinations Coaching Centre and Administrative office of the Director General of Training functioning under the administrative control of Director General of Training shall be constituted as One Unit of Operation.

7. Transfers and Postings.- All transfers and postings of the members of the service from one Institution to another and from the jurisdiction of one appointing authority to that of another shall be made by the Director General of Training.

8. Savings.- Nothing contained in these rules shall adversely affect any person holding any of the posts under these rules on the date of coming into force of these rules.

Amendments to the Special Rules for the Tamil Nadu Ministerial Service.

[G.O. Ms. No. 121, Personnel and Administrative Reforms (Training-I), 14th August 2019,

ஆணி 29, விகாரி, திருவள்ளூர் ஆண்டு-2020.]

No. SRO B-62/2019.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendment to the Special Rules for the Tamil Nadu Ministerial Service:-

2. The amendment hereby made shall come into force on the 14th day of August 2019.

DTP—III-1(b)-(37)—1

DTP—III-1(b)-(37)—1a

DTP—III-1(b)-(37)—2

DTP—III-1(b)-(37)—2a

AMENDMENTS

(1) in the said Rules,-

(i) In Rule 2, category 12, after the entry "Assistant / Accountant in the Sericulture Department (non-technical) (two out of every five substantive vacancies)", the following entry shall be added, namely:-

"Assistant in the Office of the Director General of Training including Training / Coaching Institutions under his control (non-technical) (one out of the total permanent cadre strength)";

(2) in Rule 11, after the entry (Ivii) "Sericulture Department" and the corresponding entry "Office of the Director of Sericulture, Salem and outside together" against it, the following entries shall, respectively be added, namely:-

"(LVIII) Director General of Training"

"Office of the Director General of Training including all training institutions and coaching centres under his control";

(3) in Rule 38, in sub-rule (b), in clause (ii), after the expression "30. Annexure IX ZC Sericulture Department", the following expression shall be added, namely:-

"31. Annexure IX ZD Office of the Director General of Training including Training / Coaching Institutions under his control";

(4) in Annexure-I, referred to in rule 5, under the heading "Selection Categories and Grades", in "SECTION A - SELECTION CATEGORIES", after the sub-heading "Commercial Taxes Department" and the entries there under, the following sub-heading and the entries shall be inserted, namely:-

"Office of the Director General of Training including Training / Coaching Institutions under his control

1. Superintendent
2. Assistant
3. Junior Assistant
4. Steno-Typist Grade-III";

(5) in Annexure-II referred to in rule 10, under the heading "Appointing Authorities", after the sub-heading "Commercial Taxes Department" and the entries there under, the following sub-heading and the entries shall be inserted, namely:-

"Office of the Director General of Training including Training / Coaching Institutions under his control

- | | | |
|---|---|--------------------------------|
| <ol style="list-style-type: none"> (i) Superintendent (ii) Assistant (iii) Junior Assistant (iv) Steno-Typist Grade-III | } | Director General of Training"; |
|---|---|--------------------------------|

(6) in Annexure-III referred to in rule 30 (a), under the heading "Special Qualifications", after the entry "Superintendents in the Sericulture Department" in column (1) and the corresponding entries in column (2) and (3) thereof, the following entries shall, respectively, be inserted, namely:-

"Superintendents in the Office of Promotion the Director General of Training and Training Institutions"	"Must have rendered not less than three years of service in the post of Assistant";
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(7) in Annexure-IV referred to in rule 30(b), under the heading, "Tests to be passed or training to be undergone before promotion", after the sub-heading "Commercial Taxes Department" and the entries there under, the following sub-heading and the entries shall be inserted, namely:-

"Office of the Director General of Training including Training / Coaching Institutions under his control

1. Superintendents Accounts test for Subordinate Officers Part-I
2. Assistants (i) Accounts test for Subordinate Officers Part-I
 (ii) Tamil Nadu Government Office Manual Test";

(8) in Annexure-V referred to in rule 34, under the heading "Tests to be passed, training to be undergone or other qualifications to be acquired by persons appointed to the service", after the sub-heading "Commercial Taxes Department" and the entries there under, the following sub-heading and the entries shall be inserted, namely:-

"Office of the Director General of Training including Training / Coaching Institutions under his control

- | | | | | |
|----|-------------------|-----|---|--|
| 1. | Junior Assistants | (a) | Tamil Nadu Government Office Manual Test | Within the prescribed period of probation or within two years from the date of appointment to the post, as the case may be"; |
| | | (b) | Foundational training at the Civil Service Training Institute, Bhavanisagar | |

(9) after Annexure-IX ZC, the following annexure shall be added, namely:-

"ANNEXURE IX ZD

[Referred to in rule 38(b) (ii)]

Appointment, training and conditions of service of directly recruited Assistants (Non-Technical) in the Office of the Director General of Training.

1. Appointment to the service may be made in the category of Assistant (Non-Technical) in the Office of the Director General of Training including Training / Coaching Institutions under his control by direct recruitment for employment in the State.

2. The number of vacancies in the State filled up under rule 1 shall not exceed one in any year.

3. The Director General of Training shall be the appointing authority.

4. No person shall be eligible for appointment as Assistant by direct recruitment, if he has completed or will complete the age of 30 years on the first day of July of the year in which the vacancy is notified.

5. No person shall be eligible for appointment as Assistant by direct recruitment, unless he possesses a degree from any University recognized by the University Grants Commission.

6. Every person appointed as Assistant by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years.

7. Every person appointed as Assistant by direct recruitment shall, within the period of probation,-

- (a) complete the Foundational Training for a period of two months at the Civil Services Training Institute, Bhavanisagar; and
- (b) pass the following tests namely;-
 - (i) Account Test for Subordinate Officers Part-I; and
 - (ii) The Tamil Nadu Government Office Manual Test

8. The inter-se-seniority between the directly recruited Assistants and the Assistants appointed by promotion shall be as per the provision contained in sub-section (2) of Section 40 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016 (Tamil Nadu Act, 14 of 2016).

9. Consistent with his seniority, a directly recruited Assistant shall be eligible for promotion to any selection category post, provided he has successfully completed his probation and has also passed the prescribed tests.

10. For every such person, so appointed, there shall be reserved substantive vacancy arising in the permanent cadre of the category of Assistant in the Office of the Director General of Training and Training Institutions. His appointment to a substantive vacancy shall not, however confer on him any preferential claim to promotion.

11. The directly recruited Assistant shall be allowed to draw the minimum of the time scale of pay applicable to the post of Assistant. The training period shall be allowed to count for increment and for probation.

12. Every person appointed as Assistant by direct recruitment shall execute an agreement in proper form with two sureties binding himself -

- (i) to serve in the Office of the Director General of Training including Training Institutions I Coaching Centres under his control for a period of not less than five years; and
- (ii) in case, he fails to serve as aforesaid, to refund to the State Government, the total amount drawn by him as pay and allowances during the period of training".

Amendment to the Special Rules for the Tamil Nadu Basic Service.

[G.O. Ms. No. 122, Personnel and Administrative Reforms (Training-I), 14th August 2019,
ஆணி 29, விகாரி, திருவள்ளூர் ஆண்டு-2050.]

No. SRO B-63/2019.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendment to the Special Rules for the Tamil Nadu Basic Service:-

2. The amendment hereby made shall come into force on the 14th day of August 2019.

AMENDMENT

In the said Rules, in Annexure referred to in rule 2, under the heading "Class III, IV & V", under the sub-heading "Miscellaneous Department" after the entries "Office of the Tamil Nadu Food Safety and Drug Administration" in column (1) and the corresponding entry "Deputy Director (Administration)" in column (2) thereof, the following entries shall respectively, be added, namely:-

"Office of the Director General of Training	Deputy Collector, Office of the Director General of Training
Training Institutions / Coaching Centres under the control of Director General of training	Principals of the respective Institutions".

S. SWARNA,
Secretary to Government.